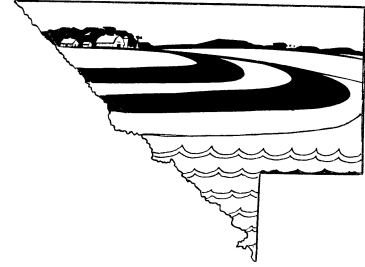


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2696



Chippewa Soil and Water Conservation District Regular Board Meeting April 4, 2022

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

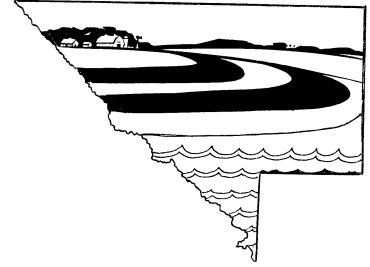
1. Meeting was **called to order** by Board Chair Steve Jacobson at 3:00 p.m.
 - Members **present**: Steve Jacobson, Jerry Schwitters, Calin Eisenlohr, Steve Sunderland
2. Others **present**: SWCD staff: Desirae Jarett, Zach Bothun, Tom Warner, Tom Sletta; NRCS staff: Shantel Lozinski; County Commissioner: Matt Gilbertson
3. M/S/P Schwitters, Sunderland approve the agenda with additions. All in favor.
4. M/S/P Schwitters, Eisenlohr approve the February meeting minutes. All in favor.
5. Bills were presented for ratification & payment.
6. **NRCS Report**-Shantel Lozinski:
 - NRCS monthly activities and updates reported include but are not limited to: worked all EQIP applications for Chippewa & LQP; completed EQIP mods for Chippewa & LQP; started planning for Women's Field Day; completed CSP general interviews; attended Hawk Creek information/appreciation meeting; attended LQP SWCD board meeting; worked on conservation bus tour planning; worked on CRP status reviews and CRP planning. Shantel also noted that several DC positions have closed and that a civil rights review will be done for the office again this year.
 - Shantel also reviewed and discussed the Civil Right Memorandum of Understanding. Board signed.
7. **Staff Reports**-
 - **District Manager**: monthly activities and updates reported include but are not limited to: reviewed Ag Bank application for Eric Peterson, wrote up Notice of Application and sent out; worked on tile drain requests; wrote up letters and sent to landowner about possible WCA violation found; worked with WCTSA to get design plans for projects; cost share closeout in office with Jason Beckler for 2018 & 2019 state cost share; attended construction site safety training March 30; attended several meetings and webinars throughout February and March; worked on tree plans/tree orders; worked on conservation bus tour planning; worked with landowner and BWSR on getting existing RIM easement legal description corrected. Tom also noted that trees will be delivered April 21 with a small order tree pick up day planned for April 26; 25 rolls of fabric were delivered with 100 more on order; 22 tree sites to plant this year; conservation bus tour will be Tuesday, June 7 at 12 pm.
 - **Technical Manager**: monthly activities and updates reported include but are not limited to: attended WCA online training; prepped for and attended HC-MM and CRWA 1W1P meetings; updated linc pass in Marshall; attended HCWP annual meeting, MASWCD Area II meeting, and MACDE State Managers meeting; worked on tree plans and seeding proposals and orders; worked in and trained staff on ArcPro software; and prepared for upcoming Chippewa River 1W1P kickoff meeting and CMRWP JPB meeting.
 - **District Technician**: monthly activities and updates reported include but are not limited to: scored new CREP proposals; new CREP batching period will be April 4-29, limited funds are available; read observation wells, attended RIM training and site prep training webinars;

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attended soil health meeting; attended Hawk Creek annual meeting; worked on tree plans, new WIA application, and met with landowners; attended Legislative Days; attended construction safety training; and worked on seeding plan with landowner.

8. New Business

- Desirae discussed the upcoming election filing period. Filing opened May 17 and closes at 5:00 pm on May 31. Districts 1, 2, and 4 are up for election.
- Tom Warner discussed retirement plans. Tom is requesting the district cover one year of health insurance with his severance package. Board is in favor pending a double check and a little more clarity on the legality/ability to do so and tabled until next meeting.
- Tom Warner discussed the Conservation Tour plans.
- Desirae discussed Women's Field Day plans.
 - M/S/P Schwitters, Eisenlohr approve Women's Field Day event and associated expenses.
- Desirae requested to attend summer admin training June 28-30 in Brainerd.
 - M/S/P Sunderland, Schwitters approve admin training and associated expenses.

9. Adjourn

Next Meeting: TUESDAY, June 7, 2022 10 a.m.—Assembly Room, Courthouse Basement
Light lunch and conservation bus tour to follow.

*****PLEASE LET OFFICE STAFF KNOW A.S.A.P. IF YOU WILL NOT MAKE IT TO THE MEETING*****