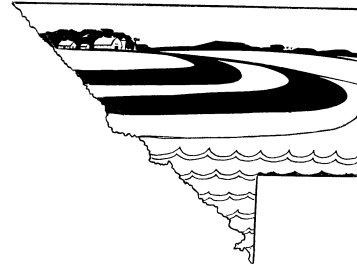


# CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265  
Telephone 320-269-2139



## Chippewa Soil and Water Conservation District Regular Board Meeting January 3, 2022

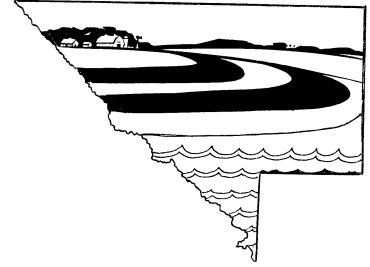
Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Secretary Steve Sunderland at 1:00 p.m.
  - Members **present**: Steve Sunderland, Jerry Schwitters, Calin Eisenlohr
2. Others **present**: SWCD staff: Desirae Jarett, Zach Bothun, Tom Warner, Tom Sletta; NRCS staff: Shantel Lozinski,
3. M/S/P Eisenlohr, Schwitters approve the agenda. All in favor.
4. Annual Business:
  - Rotation of Officers
    - Board Chair: Steve Jacobson
    - Vice Chair: Steve Sunderland
    - Secretary: Jerry Schwitters
    - Treasurer: Calin Eisenlohr
    - PR&I: Michelle Overholser
  - Committee Assignments:
    - Personnel Committee: Steve Jacobson and Jerry Schwitters
    - WCTSA Joint Powers Board: Steve Jacobson with Michelle Overholser as backup
    - Chippewa River Watershed Association: Michelle Overholser with Calin Eisenlohr as back up
    - Hawk Creek Middle MN One Watershed, One Plan: Steve Sunderland (policy committee) with Jerry Schwitters as backup
    - Local Water Plan: Jerry Schwitters with Steve Sunderland as backup
  - Monthly Meeting Date/Time: First Monday of the month at 3 p.m. in the Commissioner's Room
  - Meeting calendar
    - January 3, 2022
    - February 7, 2022
    - March 7, 2022
    - April 4, 2022
    - May 2, 2022
    - June 6, 2022
    - July 11, 2022\*
    - August 1, 2022
    - September 12, 2022\*
    - October 3, 2022
    - November 7, 2022
    - December TBD\*
  - Supervisor Compensation Rate: \$100 per meeting under 4 hours and \$125 for anything over 4 hours (including drive time) + mileage and reimbursable meals
  - Mileage Rate: 2022 IRS Standard Mileage Rate: 58.5 cents per mile
  - Official Depository: Minnwest Bank
  - Official Newspaper: Montevideo American News
  - Agenda: emailed
5. M/S/P Schwitters, Eisenlohr approve the December meeting minutes. All in favor.
6. Bills were presented for ratification & payment.
7. **NRCS Report**-Shantel Lozinski:
  - NRCS monthly activities and updates reported include but are not limited to: CSP mods and certifications; Eng50 EQIP certification of 2 NRCS/SWCD shared projects; completed 3 day course for economics of conservation planning on AgLearn for planning certification; training on how CAPs are going to be used in the future, separate steps for CAPs, and seed tag checks for FSA CRP payment. Shantel also noted that 18 DC positions closed across the state-3 from her team area. Schow EQIP project tile was completed-will pay out for tile and finish dirt work in the spring. Burt from Madison NRCS retired end of December; Shantel will be helping there.
8. **Staff Reports**-

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- **District Manager:** monthly activities and updates reported include but are not limited to: attended on site technical evaluation panel meeting for Riley Solar Garden site; service tile drain requests; talked to consultant about CCMHealth parking lot; wrote up WCA Notice of Application for JD 18 repair project in Chippewa County; filled out cost share vouchers for Halvorson Mgmt and Thompson; received preliminary design/cost-estimate from WCTSA engineer for Schuler projects; updated tree plans for landowners; talked to several landowners about trees; ordered more trees; attended WCTSA 2 lead contact meeting; and read DNR obwells.
- **Technical Manager:** monthly activities and updates reported include but are not limited to: WCA Technical Evaluation Panel meeting on solar garden delineation review; HCMM 1W1P BWSR Southern Region Committee meeting and Plan process presentation; 1W1P work: contract for services, steering team correspondence, policies for implementation etc.; tree plans & estimates, met with landowners; updated USDA credentials; FB post on Conservationist of the Year; and updated SWCD policies for board review.

## 9. Old Business

- Tom Sletta gave an update on tractor bids. Most dealerships are unable to get a tractor for us. Midwest Machinery could lease a 5065E or 5065 for \$5000/year at \$25/hr up to 200 hours. Kibble Equipment has a buy option for a 9 speed 5065E at \$43,500 without trade in and a 12 speed 5065E at \$45,500 without trade in.
  - M/S/P Eisenlohr, Schwitters approve to buy 12 speed 5065E from Kibble Equipment for \$45,500 utilizing one Minnwest Bank CD that is maturing. Excess funds will be put into SWCD savings account.

## 10. New Business

- Staff discussed the annual report. Board recommended trying a digital copy this year as well as sending postcards about it and where to find it, posting the link on FB, and putting an ad in the newspaper. Have printed copies in the office.
- Desirae presented HSCP policy wording revision.
  - M/S/P Eisenlohr, Schwitters approve amended wording.
- Tom Warner discussed cost share vouchers 2021-4 for Wesley Thompson and 2021-6 for Halvorson Management. 2021-4 was for a grade stabilization project in Big Bend 11: total project cost is \$75,011.20 with the district cost sharing \$9537.40. 2021-6 was for a water and sediment control basin in Rosewood 8: total project cost is 34,698.79 with the district cost sharing \$7863.40.
  - M/S/P Schwitters, Eisenlohr approve cost share vouchers as presented.
- Desirae and Zach went through each SWCD policy and recommended changes.
  - M/S/P Eisenlohr, Schwitters approve policy updates as discussed.

## 11. Adjourn

**Next Meeting:** February 7, 2022 –Commissioner’s Room, Courthouse 3:00 P.M.

**\*\*\*PLEASE LET OFFICE STAFF KNOW A.S.A.P. IF YOU WILL NOT MAKE IT TO THE MEETING\*\*\***