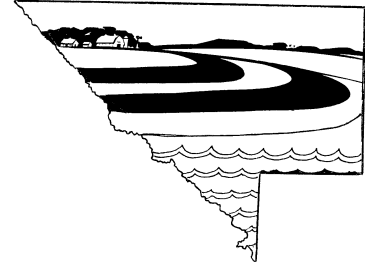


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2696



Chippewa Soil and Water Conservation District Regular Board Meeting November 7, 2022

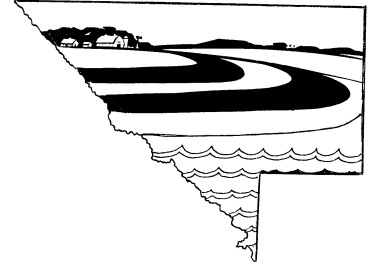
Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Board Chair Steve Jacobson at 3:00 p.m.
 - Members **present**: Steve Jacobson, Calin Eisenlohr, Steve Sunderland, Jerry Schwitters
 - Others **present**: SWCD staff: Desirae Jarett, Tom Warner, Zach Bothun; USDA staff: Mike Timmerman; County Commissioner: Candice Jaenisch
2. M/S/P Eisenlohr, Schwitters approve the agenda with additions. All in favor.
3. M/S/P Schwitters, Sunderland approve the September meeting minutes. All in favor.
4. Bills were presented for ratification & payment.
5. **USDA Report**
 - Mike Timmerman: NRCS monthly activities and updates reported include but are not limited to: CSP plans/contracts; crop reporting for NASS ending soon; CRP seed tag checks for payment; CRP seeding site checks; CSP re-enrollment plans finished; EQIP application work; EQIP payments; attended all employee area meeting; ag waste cement checks; attended 2023 EQIP training. Mike also noted that there is a 1026 backlog of 300+ as well as that Shantel is helping in Lac qui Parle County again.
6. **Staff Reports-**
 - **District Manager**: monthly activities and updates reported include but are not limited to: Williamson WASCOD and terrace repair project are complete, voucher is approved and landowner is paid; Sandven WASCOD project is completed, waiting for final invoice from contract for review; Tjosvold/Olson proposed project has cultural resources concerns that are being checked into; worked on tree plans and cost estimates, tile drain requests, and 2 possible wetland violations; wrote up 3 WCA NOA, 2 WCA NOD, and 2 WCA TEP findings; contacted owner of RIM easement to remove equipment placed on site; attended area 2 meeting; picked up USDA updated credentials in Marshall; interview Ron Schultz for 2022 Conservationist of the Year; organized tree building/equipment; brought in work trucks for hail damage repairs. Tom also noted that we have a new BWSR Wetland Specialist named Cade Steffenson.
 - **Technical Manager**: monthly activities and updates report include but are not limited to: CMRWP TAC Meetings: first round of WBIF funds came through for projects and practices (\$450k); CRWP TAC Meetings: 1W1P planning process—setting measurable goals; attended Minnesota Wetland Professional Certification Program September 12-16 (for administering the WCA program); worked on WCA GIS work and flagging services; attended BWSR Academy October 25-27th and wrapped up fall seeding.
7. **New Business**
 - Desirae gave a grant balance update.
 - Desirae presented the FY2021 Final Audit Report.
 - Desirae discussed lease capitalization threshold.
 - M/S/P Sunderland, Eisenlohr approve to set a lease capitalization threshold of \$5000 retroactive to 1/1/2022. All in favor.
 - Desirae discussed fixed asset capitalization threshold.

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- M/S/P Schwitters, Sunderland approve to set a fixed asset capitalization threshold of \$4000 retroactive to 1/1/22. All in favor.
- Desirae discussed updating depreciation lives.
 - Eisenlohr, Schwitters approve to update depreciation lives to the following retroactive to 1/1/22: All in favor.
 - Vehicles: 5 years
 - Computers: 3 years
 - Buildings: 40 years
 - Machinery & Equipment: 7 years
 - Office Furniture: 7 years
- Desirae discussed boot allowance for SWCD employees.
 - M/S/P Sunderland, Schwitters approve a \$150 boot allowance to be reimburse with proof of purchase (receipt) every 2 years.
- Desirae discussed the December board meeting. Meeting will be held December 19 or 21 from 11:30a.m.-2 p.m. at CCMHealth Wellness Center pending availability.
- Desirae discussed NACD Membership.
 - M/S/P Eisenlohr, Schwitters approve to continue membership at the gold level with a cost of \$775. All in favor.

8. Adjourn

- M/S/P Schwitters, Eisenlohr move to adjourn. All in favor.

Next Meeting: December 19, 2022 11:30 a.m. lunch and presentation with board meeting to follow.
*****PLEASE LET OFFICE STAFF KNOW A.S.A.P. IF YOU WILL NOT MAKE IT TO THE MEETING*****