



## Minutes

### Central Minnesota River Watershed Partnership Joint Powers Board Meeting

August 7, 2024

Kandiyohi County Health and Human Services Building

#### Joint Powers Board Members Present:

Commissioner Candice Jaenisch (Chippewa County)  
Commissioner Corky Berg (Kandiyohi County)  
Commissioner David Hamre (Renville County), Chair  
Supervisor Jane Youngkrantz (Kandiyohi County Soil and Water Conservation District, alternate)  
Supervisor Phil Smith (Renville County Soil and Water Conservation District), Secretary

#### Staff Members Present:

Eric Van Dyken (Kandiyohi County)  
Zach Bothun (Chippewa County Soil and Water Conservation District)  
Margaret Johnson (Kandiyohi County Soil and Water Conservation District)  
Holly Hatlewick (Renville County Soil and Water Conservation District)  
Heidi Rauenhorst (Hawk Creek Watershed Project)  
Luke Olson (Minnesota Board of Water and Soil Resources)  
Mark Hiles (Minnesota Board of Water and Soil Resources)

#### 1. Welcome and Introductions

Commissioner Hamre called the meeting to order at 1:35 PM and began introductions.

#### 2. Additions/Approval of Agenda

A motion to approve the agenda as presented was made by Commissioner Berg and seconded by Commissioner Jaenisch.

Motion Carried (Yes-5, No-0)

#### 3. Approval of May 1, 2024 Meeting Minutes

A motion to approve the May 1, 2024 meeting minutes was made by Commissioner Jaenisch and seconded by Supervisor P. Smith.

Motion Carried (Yes-5, No-0)

#### 4. Partial Payments, Contract Management, Policy Review

A discussion took place about partial payments on contracts. BWSR's Grants Administration Manual allows for partial payments in cases where weather or unanticipated circumstances force postponement of completing the project. The board would like to see consultation with the board chair before a partial payment is made and then notify the board of the partial payment at the next board meeting.

#### 5. 2023 Final Audit Report

A motion to approve the 2023 final audit report as presented was made by Commissioner Jaenisch and seconded by Supervisor P. Smith.

Motion Carried (Yes-5, No-0)

6. Checking Account Authorized Signers – Consider Adding Heidi Rauenhorst as Signer

A motion to add Heidi Rauenhorst as an authorized signer to the CMRWP checking account at HomeTown Bank was made by Supervisor P. Smith and seconded by Supervisor Youngkrantz. The authorized signers on the CMRWP's HomeTown Bank checking account are Commissioner Hamre, Supervisor B. Smith, Supervisor P. Smith, Rauenhorst, and Annette Benson (with Conway, Deuth, & Schmiesing, PLLP).

Motion Carried (Yes-5, No-0)

7. FY22-23 Watershed Based Implementation Funds Grant Reconciliation

Rauenhorst provided an update on the grant reconciliation of the FY22-23 WBIF grant. Staff are working on providing documentation requested by BWSR. The next grant payment will be made once the reconciliation is satisfactorily completed.

8. Budget Update

Rauenhorst presented the budget and financial reports as of June 30, 2024.

A motion to open a certificate of deposit (CD) at HomeTown Bank with the following procedure was made by Commissioner Jaenisch and seconded by Supervisor P. Smith:

- Staff will discuss when they anticipate funds will be spent
- If staff determine the funds that are anticipated to not be spent soon are greater than \$150,000, then Commissioner Hamre and Rauenhorst will decide if a CD should be opened and at what term and amount
- Staff have 30 days to notify Commissioner Hamre and Rauenhorst if an amount greater than \$150,000 is available to be put into a CD

Motion Carried (Yes-4, No-1)

9. Other Business and Next Meeting

The next meeting was set for November 6, 2024 at 1:30 PM at the Kandiyohi County Health and Human Services Building.

10. Adjourn

A motion to adjourn the meeting was made by Commissioner Hamre and seconded by Supervisor P. Smith.

Motion Carried (Yes-5, No-0)

The meeting was adjourned at 2:45 PM.