



# Minutes

## Central Minnesota River Watershed Partnership Joint Powers Board Meeting

July 6, 2022

1:30 PM

Kandiyohi County Health and Human  
Services Building – Multi Purpose Room

### Joint Powers Board Members Present:

Supervisor Brandon Smith (Kandiyohi SWCD)  
Supervisor Dean Schroeder (Renville SWCD)  
Commissioner David Hamre (Renville County)  
Commissioner Corky Berg (Kandiyohi County)  
Commissioner Candice Jaenisch (Chippewa County)  
Supervisor Dr. Kathryn Kelly (Renville SWCD, alternate)  
Supervisor Jerry Schwitters (Chippewa SWCD, alternate)

### Staff Members Present:

Zach Bothun (Chippewa SWCD)  
Holly Hatlewick (Renville SWCD)  
Eric Van Dyken (Kandiyohi County)  
JoAnn Blomme (Chippewa County)  
Margaret Johnson (Kandiyohi SWCD)  
Heidi Rauenhorst (Hawk Creek Watershed Project)  
Mark Hiles (BWSR)  
John Shea (BWSR)

1. Chair Hamre called the meeting to order at 1:30 pm and began introductions. Margaret Johnson and John Shea were introduced as new staff, representing Kandiyohi SWCD and BWSR respectively.
2. Chair Hamre asked for additions and the approval of the agenda. A motion to approve the agenda was made by Comm. Jaenisch and seconded by Supv. Smith, with the addition of the need to delegate signing authority for the WBIF grant agreement, and a Resolution to Delegate Contracting Authority to JPA Parties.

Motion Carried Unanimously (Yes-6, No-0)

3. Chair Hamre asked for the approval of the May 4, 2022 Joint Powers Board minutes. A motion to approve the minutes was made by Comm. Jaenisch and seconded by Comm. Berg.

Motion Carried Unanimously (Yes-6, No-0)

4. Business:

- a. Holly Hatlewick presented an MCIT Insurance Survey. A motion to authorize the Chair and Vice-chair as well as staff Heidi Rauenhorst and Holly Hatlewick to pick the final insurance categories was made by Comm. Berg and seconded by Supv. Schwitters.

Motion Carried Unanimously (Yes-6, No-0)

- b. Hatlewick updated the JPB on checking account signatures and the official address.
- c. Hatlewick presented two quotes for an annual audit. A motion to choose Peterson Company Ltd. for the annual audit was made by Comm. Jaenisch and seconded by Supv. Smith.

Motion Carried Unanimously (Yes-6, No-0)

- d. Zach Bothun gave advance notice that due to the 50-40-10 nature of the grant from BWSR (with 10 percent of the grant held until after it is spent), the JPB will at some point need to figure out a way to cover the last 10% of costs temporarily (until reimbursement from BWSR).
- e. Hatlewick updated the JPB on the status of application for Watershed Based Implementation Funding (WBIF). Hatlewick reviewed the application, noting that it has been submitted and is awaiting BWSR approval. The JPB expressed approval by consensus. A motion to authorize Hatlewick to sign the grant agreement on behalf of the JPB was made by Supv. Smith and seconded by Supv. Schroeder.

Motion Carried Unanimously (Yes-6, No-0)

- f. Hatlewick and Bothun explained the next steps in the process, including drafting a workplan and milestones for BWSR approval.
- g. Bothun presented a Resolution to Delegate Contracting Authority to JPA Parties. A motion to approve the resolution was made by Supv. Smith and seconded by Supv. Schroeder.

Motion Carried Unanimously (Yes-6, No-0)

5. The next meeting of the JPB (as necessitated by agenda items) is scheduled for August 3, 2022 at 1:30 PM in the Multipurpose Room of the Kandiyohi County Health and Human Services Building.

6. Adjournment - The meeting was adjourned on a motion by Supv. Schwitters and a second by Supv. Schroeder.

Motion Carried Unanimously (Yes-6, No-0)