



Minutes

Central Minnesota River Watershed Partnership Joint Powers Board Meeting

April 6, 2022

1:30 PM

Kandiyohi County Rescue Squad Building

Joint Powers Board Members Present:

Supervisor Brandon Smith (Kandiyohi SWCD)
Supervisor Dean Schroeder (Renville SWCD)
Commissioner David Hamre (Renville County)
Commissioner Corky Berg (Kandiyohi County)
Supervisor Steve Sunderland (Chippewa SWCD)
Supervisor Dr. Kathryn Kelly (Renville SWCD, alternate)

Staff Members Present:

Zach Bothun (Chippewa SWCD)
Scott Refsland (Renville County)
Kyle Richter (Renville SWCD)
Eric Van Dyken (Kandiyohi County)
JoAnn Blomme (Chippewa County)
Heidi Rauenhorst (Hawk Creek Watershed Project)
Mark Hiles (BWSR)

1. (Policy Committee) Chair Sunderland called the meeting to order at 1:30 pm and began introductions.
2. (Policy Committee) Chair Sunderland asked for additions and the approval of the agenda. A motion to approve the agenda with addition of discussion of future meeting location was made by Supv. Smith and seconded by Supv. Schroeder.

Motion Carried Unanimously (Yes-5, No-0)

3. (Policy Committee) Chair Sunderland asked for the approval of the February 2, 2022, Policy Committee minutes. A motion to approve the minutes was made by Comm. Berg and seconded by Comm. Hamre.

Motion Carried Unanimously (Yes-5, No-0)

4. Adoption of Proposed Bylaws - Zach Bothun presented the draft of Bylaws that had previously been acceded to as to form and content. A motion to approve and adopt the Bylaws was made by Supv. Smith and seconded by Supv. Schroeder.

5. CMRWP JPB - Election of Officers

- (Policy Committee) Chair Sunderland solicited nominations for Chairperson
 - Supv. Schroeder nominated Comm. Hamre for Chairperson
 - Following three more calls, there were no further nominations for Chairperson
 - Supv. Sunderland moved, Comm. Berg seconded, that nominations cease and a unanimous ballot be cast for Comm. Hamre as Chairperson

Motion Carried Unanimously (Yes-5, No-0)

- Newly elected Chair Hamre solicited nominations for Vice Chairperson
 - Supv. Smith nominated Supv. Sunderland for Vice Chairperson.
 - Following three more calls, there were no further nominations for Vice Chairperson
 - Chair Hamre moved, Comm. Berg seconded, that nominations cease and a unanimous ballot be cast for Sunderland as Vice Chairperson

Motion Carried Unanimously (Yes-5, No-0)

- Chair Hamre solicited nominations for Secretary
 - Supv. Sunderland nominated Supv. Smith for Secretary
 - Following three more calls, there were no further nominations for Secretary
 - Chair Hamre moved, Supv. Schroeder seconded, that nominations cease and a unanimous ballot be cast for Smith as Secretary

Motion Carried Unanimously (Yes-5, No-0)

6. Services Agreement – Zach Bothun presented the final draft of a Contract for Services to coordinate the implementation of the approved water plan. Bothun explained that there are several clerical errors that have been brought to his attention that will be corrected. Bothun further clarified that the Coordinator will, under the terms of this agreement, be asked to facilitate all meetings, including meetings of the Technical Committee. A motion to approve the Contract for Services and offer the contract to the Hawk Creek Watershed Project was made by Supv. Schroeder and seconded by Comm. Berg.

Motion Carried Unanimously (Yes-5, No-0)

7. CMRWP Cost Share Policy Discussion – Kyle Richter walked through a first offered draft of a cost share policy, explaining the purpose and content of each section. Following discussion, it was concluded that greater clarity should be sought and included in the policy regarding who cost share contracts are made by (the JPB or individual SWCDs with jurisdiction) and who is authorized to sign those contracts. Staff is directed to provide greater clarity and bring the document back for further discussion. No action was taken.

8. Scoring and Ranking Tool Update and Overview – Kyle Richter gave an overview of the point allocation and scoring method of the scoring and ranking tool. The Board will likely take action on this tool simultaneously with the Cost Share Policy at the next meeting. No action was taken.
9. Financial/Budget Update – JoAnn Blomme provided an update and circulated a budget balance sheet. Staff was instructed to follow up with Attorney John Kolb to assure that final bills are submitted.
10. Other Business and next meeting – The next JPB meeting is scheduled for May 4, 2022 at 1:30 pm. The meeting will be held in the Multipurpose Room of the Kandiyohi County Health and Human Services Building, pending successful reservation of the room.
11. Adjournment - The meeting was adjourned on a motion by Supv. Smith and a second by Supv. Schroeder.