

## CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139

Fax 320-269-8593



### **Chippewa Soil and Water Conservation District Regular Board Meeting May 5, 2014 Chippewa County Courthouse**

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

Meeting was **called to order** by Chairman Dawn Schuler at 3:00 p.m.

Members **present**: Schuler, Roelofs, Sunderland.

Others **present**: SWCD staff: Zach Bothun, Tom Warner, Desirae Sharp; NRCS Staff: Shantel Lozinski; Matt Gilbertson and Jeff Lopez, County Commissioners.

M/S/P Sunderland, Roelofs approve the agenda/with additions.

M/S/P Sunderland, Roelofs approve the February minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

### **Staff reports**

#### **Desirae reported:**

- Sharp proposed attending administrative session June 25-26, 2014 at Cragun's Resort
  - M/S/P Sunderland, Roelofs Approve attendance & expenses incurred
- Called for Resolutions—none spoken
- Sharp gave corrected/updated District Technician I job description
- Bothun discussed 2016-2017 BBR
- Sharp noted that internet banking has been set up and is now accessible by Warner & Sharp
- Sharp presented the final Unofficial Audit from Dana F. Cole & the agreed to items
- Sharp presented the Accounting Policy & Procedures document (an agreed to item) for approval
  - M/S/P Sunderland, Roelofs Approve use of the accounting policy & procedures
- Sharp discussed the upcoming filing period for elections
- Sharp discussed outcome of AL/SL discussion with Dana F. Cole; discussed annuities, placing in VEBA, direct payout. Decided it would like be a case by case situation.
- Discussed IWIP
- Discussed Farmbill RFP
- Presented proposal from Threshing Show for advertisement/booth
- Chose winning posters for the poster contest

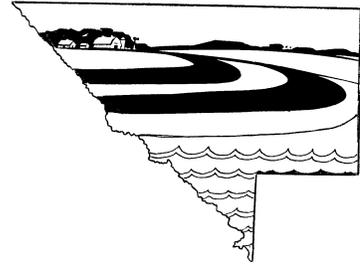
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### **Tom and Zach's report:**

- **TOM:**
  - Reported about WCA, trees, WIA, RIM, 1026 contribution agreement work, planting, fabric & site prep and meetings he has attended.
- **Zach:**
  - Reported about tree orders, plans & estimates, 2016-2017 BBR, LWG Meeting (CRWP), CRP letter to expiring CRP landowners (FSA approved), FBAP, LincPass initial visit, planting, fixed fabric machine, CRP quotes & RIM quotes.

Tom and Zach presented state cost adjustment to 64% cost share to use remaining funds.

- M/S/P Sunderland, Roelofs approve change of cost share to 64%.

### **Shantel's Report:**

- Reported about being busy with 1026s (down to 37), CSP file work & interviews, anniversary open house, began crop reporting, new phone system, WRP training, Carrie Jennings is booked for Women's Field Days, 5<sup>th</sup> grade field days will be Wednesday the 28<sup>th</sup> and Friday the 30<sup>th</sup> of May, Soils health demo.

### **OTHER:**

Meeting adjourned.

**Next Meeting: June 2, 2014 3:00 p.m. Courthouse**