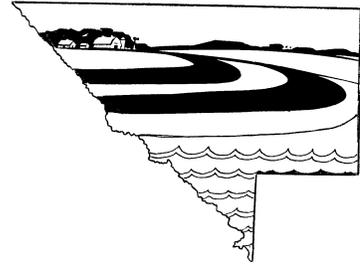


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

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Chippewa Soil and Water Conservation District Regular Board Meeting August 4, 2014 Chippewa County Courthouse

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

Meeting was **called to order** by Chairman Dawn Schuler at 3:00 p.m.

Members **present**: Schuler, Roelofs, Sunderland, Kittelson.

Others **present**: SWCD staff: Zach Bothun, Tom Warner, Desirae Sharp; NRCS Staff: Shantel Lozinski; County Commissioners: Matt Gilbertson and Jeff Lopez

M/S/P Kittelson, Sunderland approve the agenda/with additions.

M/S/P Sunderland, Kittelson approve the July minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

Staff reports

Tom reported:

- Tom reported that unspent BWSR funds of \$1286.60 were able to be kept and applied towards T&A, according to BWSR standards.
- Tom presented a cost share contract for Robin Spaude.
 - M/S/P Kittelson, Sunderland to approve Robin Spaude (Granite Falls Section 1) (Contract 14-01) application for a lined waterway (468) with a cost estimate of \$24650.00. Cost share of \$5000.00(not to exceed 21% cost-share rate).
- Working on 1026 slide reviews, site visits, & forms, working on tile drain request for WCA, wrote up TEP comments, findings & recommendations, looked into a couple wetland violation sites, did RIM/CREP status reviews, got mortgage consent for RIM easement, site visit/tree plan, installed fabric, worked on the budget, read DNR ob wells, fair, BWSR Corrective Actions.

Desirae reported:

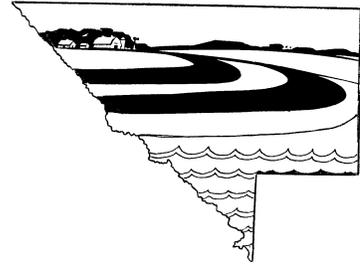
- Desirae discussed our BWSR Corrective Actions stemming from the BWSR Audit.
 - M/S/P Sunderland, Kittelson approve to accept corrective actions as listed in document to BWSR.

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- Desirae gave report on updating Quickbooks with Dana Cole
- Desirae notified the board of upcoming meetings and trainings
- Desirae gave an update on the success of the 2014 Chippewa County Fair
- Desirae discussed her monthly activities which included but are not limited to: regular financial duties, ordered new checks, 1026's, created new time tracking template, figured new billing rates for Tom, Zach & Desirae, wrote BWSR Corrective Actions with Tom, fair prep, set up, and worked at booth, updated website, picked up Lincpass

Zach's report:

- Finished CREP spot checks, cleaned out tree building, letters for landowners along Dry Weather Creek(CWF Grant), CRP mowing (30+ acres), put together info for budget proposal, flood damage assessment for BWSR, fabric job for earlier wet planting, roto-tilling, fair

Shantel's Report:

- Shantel has been finishing up CSP contracting for 2014, working on 1026s (at 46 tracts), CSP re-enroll letters 2010-1 & 2010-2, emergency watershed project (Shakopee structure), fair booth, grazing training (24th), working to see if NRCS can help with trees through EQIP.

OTHER:

Meeting adjourned.

Next Meeting: *September 8, 2014 3:00 p.m. Courthouse*