



# Minutes

## Central Minnesota River Watershed Partnership Joint Powers Board Meeting

December 9, 2022

1:30 PM

Kandiyohi County Health and Human Services Building

### Joint Powers Board Members Present:

Commissioner Corky Berg (Kandiyohi County)  
Commissioner David Hamre (Renville County), Chair  
Supervisor Steve Sunderland (Chippewa County Soil and Water Conservation District), Vice Chair  
Supervisor Brandon Smith (Kandiyohi County Soil and Water Conservation District), Secretary  
Supervisor Dean Schroeder (Renville County Soil and Water Conservation District)  
Supervisor Dr. Kathryn Kelly (Renville County Soil and Water Conservation District, alternate)

### Staff Members Present:

JoAnn Blomme (Chippewa County)  
Kelly O'Neill (Renville County)  
Zach Bothun (Chippewa County Soil and Water Conservation District)  
Holly Hatlewick (Renville County Soil and Water Conservation District)  
Heidi Rauenhorst (Hawk Creek Watershed Project)  
John Shea (Minnesota Board of Water and Soil Resources)

1. Chair Hamre called the meeting to order at 1:38 PM and began introductions.
2. Chair Hamre asked for additions and the approval of the agenda. A motion to approve the agenda as presented was made by Supervisor Smith and seconded by Supervisor Schroeder.

Motion Carried (Yes-5, No-0)

3. Chair Hamre asked for the approval of the September 7, 2022 meeting minutes. A motion to approve the minutes was made by Commissioner Berg and seconded by Supervisor Schroeder.

Motion Carried (Yes-5, No-0)

4. Meeting Frequency

A quarterly meeting frequency was presented with the first Wednesday of February, May, August, and November as meeting dates. A motion to adopt the meeting schedule as presented was made by

Supervisor Smith and seconded by Supervisor Sunderland.

Motion Carried (Yes-5, No-0)

5. Reimbursement Approval Process

The board discussed the reimbursement approval process and reviewed the reimbursement request process draft document. A motion was made to authorize Rauenhorst to process payments up to \$75,000.00 without prior board approval by Supervisor Smith and seconded by Supervisor Sunderland.

Motion Carried (Yes-5, No-0)

Rauenhorst requested HCWP reimbursement requests be reviewed by a board member before she submits it for payment. A motion was made to have HCWP reimbursement requests reviewed and approved by the board chair before payment submittal to Conway, Deuth, and Schmiesing, PLLP by Supervisor Schroeder and seconded by Commissioner Berg.

Motion Carried (Yes-5, No-0)

6. 2023 Annual JPB Member Contribution

The board discussed the need for a 2023 contribution to cover 2023 Minnesota Counties Intergovernmental Trust (MCIT) and audit expenses and a possible 10% match to the CMRWP's Watershed Based Implementation Fund (WBIF) grant. It was decided to use general funds for the 2023 MCIT and audit expenses and it will be reviewed at a later meeting to determine if a contribution from each member is needed to cover 2024 expenses. A motion to have all member entities pay \$5,000.00 for three years (2023, 2024, and 2025) to cover expenses and the possible 10% grant match was tabled.

7. Other Business and Next Meeting

The next meeting was set for February 1, 2023 at 1:30 PM (location to be determined).

8. Adjourn

A motion to adjourn the meeting at 2:28 PM was made by Supervisor Smith and seconded by Supervisor Schroeder.

Motion Carried (Yes-5, No-0)