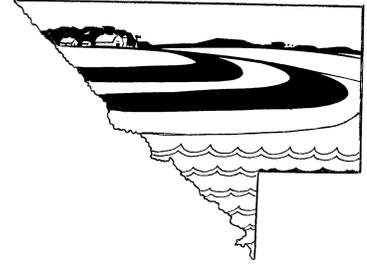


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting June 7, 2021

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

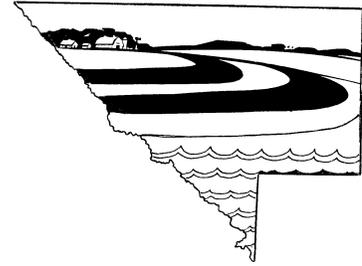
1. Meeting was **called to order** by Chairwoman Michelle Overholser at 3 p.m.
 - Members **present**: Michelle Overholser, Steve Jacobson, Calin Eisenlohr, Steve Sunderland, Jerry Schwitters
 - Others **present**: SWCD staff: Desirae Jarett, Zach Bothun, Tom Warner; NRCS staff: Mike Timmerman
2. M/S/P Sunderland, Jacobson approve the agenda with the addition of Office Operations & Logistics. All in favor.
3. M/S/P Sunderland, Jacobson approve the June meeting minutes. All in favor.
4. Paid bills were presented for ratification.
5. Unpaid bills were presented to be paid.
6. **NRCS Report**-Shantel Lozinski:
 - NRCS monthly activities and updates reported include but are not limited to: working with contractors and producers on designs for EQIP (11 applications moving forward out of 13 for a total of \$249,341); reviewing EQIP bids with producers; working on EQIP payments for practices completed this spring; compliance reviews for both wetland and HEL gathered and uploaded to area office; helping offices get earth team hours recorded using new software. Shantel also noted that FSA's email/bulletin system Gov Delivery will now include NRCS; Women's Field Day planning is coming along, the event will be held June 24th; LWG meeting must be completed by July 30th; FY2021 Classic CSP has 2 applications that screen high and are ready for review after 5/28; and changes are coming for CRP (payment increase, incentive changes, waiting for updates to software to write plans); and Mike and Shantel will be working to finish planning certification courses. Recently completed a virtual organic course.
7. **Staff Reports**-
 - **District Manager** monthly activities and updates reported include but are not limited to: tree pick up day; all trees planted & fabric installed and tree building is shut down; doing tree visits and drawing up plans for next year; drew up cost share amendments and vouchers for KDK and Olson; Masberg RIM Repair Projects has been completed and paid, grant has been closed; site investigations and surveys with Ross Reiffenberger for erosion sites; elink reporting; cost share contract drawn up for Thompson Grade Stab project; wrote up WCA Notice of Decision for the Shakopee Lake Dam Repair and wrote a Notice of Application and a Notice of Decision for culvert replacement at 90th St SE on Chetumba Creek—on site TEP meeting; wrote up Notice of Applications for JCD9 for increase in wetland replacement acres from .17 to .20—will write up Notice of Decision at the end of week; worked on tile drain requests; worked with landowners on food plots in their

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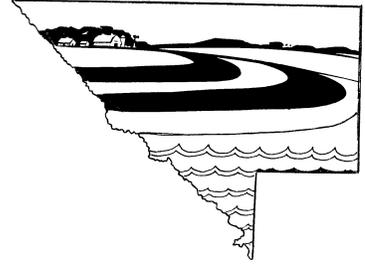
easement areas; received site inspection list from BWSR for easements; and helped with seeding.

8. **Technical Manager** monthly activities and updates reported include but are not limited to: One Watershed One Plan—April: steering team and policy committee meetings, policy committee approved steering team to begin process of forming a JPA and JPE, finalized plan content for draft to be shared with everyone; May: no meeting as draft plan was sent out for preliminary review; June: addressing comments from the preliminary review period in May, plan should be ready in a couple weeks to be reviewed by the policy committee and approved to be sent out for the formal 60 day review, steering team will continue to work on aligning legal counsel and drafting JPA and JPE documents for implementation.
9. **New Business**
 - Tom Warner presented cost share contract 2021-4 for Wesley Thompson in Big Bend Section 11. The project is a grade stabilization. Estimated total project cost is \$75,011.20. Request for cost share on the project is \$9537.40.
 - M/S/P Jacobson, Schwitters approve cost share of \$9537.40, not to exceed 75%. All in favor.
 - Tom Warner presented cost share amendments for contract 2021-2 for Derek Olson and contract 2021-1 for KDK Partners. Contract 2021-2 amendment is to increase the cost share amount from \$2536.19 to \$2992.38. Contract 2021-1 is to increase the cost share amount from \$558.75 to \$1269.30. The increase is due to changes in SIP and PIP in both cases.
 - M/S/P Sunderland, Eisenlohr move to approve the increase the cost share amounts on both contracts.
 - Tom Warner presented cost share vouchers for contract 2021-2 for Derek Olson and contract 2021-1 for KDK Partners. Contract 2021-2 is for a field windbreak and the cost share amount to be paid is \$2992.38. Contract 2021-1 is for a field windbreak and the cost share amount to be paid is 1269.30.
 - M/S/P Jacobson, Schwitters move to approve payment on both cost share vouchers.
 - Desirae discussed the WCMASWCD Area II meeting to be held on June 22nd in Willmar at 8:30 a.m. Requesting to go are Desirae Jarett, Zach Bothun, Michelle Overholser, Steve Sunderland and Jerry Schwitters.
 - M/S/P Eisenlohr, Jacobson approve expenditures related to the meeting.
 - Desirae discussed the proposed 2022 budget.
 - M/S/P Sunderland, Jacobson approve the proposed 2022 budget as presented.
 - Desirae presented 2020 Audit bids from Dana F. Cole & Company and Peterson Company LTD. The bid from Dana F. Cole & Company was \$4800 with account assistance at an hourly rate of \$80-240/hour. The Peterson Company bid was \$2800.
 - M/S/P Jacobson, Schwitters move to approve Peterson Company LLC to perform the 2020 Audit.
 - Zach discussed the need for a new printer for the SWCD as well as moving off the USDA network for computer, phones, IT, etc. thus also possibly rearranging the office. Board would like to table the matter so the personnel committee can meet with staff to discuss more in detail.

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10. Important Upcoming Dates:

- Chippewa County Fair: July 28-August 1, 2021

11. Adjourn

Next Meeting: TUESDAY, July 6, 2021 at 3 p.m.