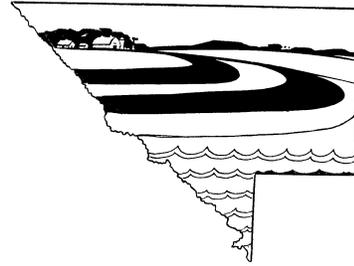


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265
Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting via Zoom January 5, 2021

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

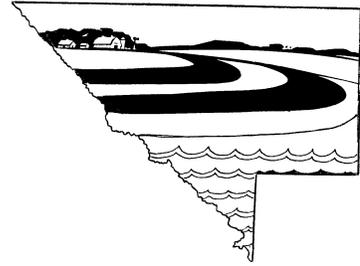
1. Meeting was **called to order** by Chairman Calin Eisenlohr at 3 p.m.
 - Members **present**: Michelle Overholser, Steve Jacobson, Calin Eisenlohr, Steve Sunderland, Jerry Schwitters
 - Others **present**: SWCD staff: Desirae Jarett, Zach Bothun, Tom Sletta, Tom Warner; NRCS staff: Shantel Lozinski
2. M/S/P Sunderland, Jacobson approve the agenda. All in favor.
3. Annual Reorganizational Business
 - Rotation of Officers
 - Board Chairwoman: Michelle Overholser
 - Vice Chairman: Steve Jacobson
 - Secretary: Steve Sunderland
 - Treasurer: Jerry Schwitters
 - PR & I: Calin Eisenlohr
 - Committee Assignments:
 - Personnel Committee: Steve Jacobson and Steve Sunderland
 - WCTSA Joint Powers Board: Steve Jacobson with Steve Sunderland as alternate
 - Chippewa River Watershed Association: Michelle Overholser with Calin Eisenlohr as alternate
 - Hawk Creek Middle MN One Watershed, One Plan: Steve Sunderland (policy committee) with Jerry Schwitters as alternate
 - Local Water Plan: Jerry Schwitters with Steve Sunderland as alternate
 - Monthly Meeting Date/Time: First Monday of the month at 3 p.m. in the Commissioner's Room
 - Meeting calendar; time to stay the same

• January 5, 2021	• May 3, 2021	• September 13, 2021*
• February 1, 2021	• June 7, 2021	• October 4, 2021
• March 1, 2021	• July 12, 2021*	• November 1, 2021
• April 5, 2021	• August 2, 2021	• December TBD*
 - Supervisor Compensation Rate: \$75 per day + mileage and reimbursable meals
 - Mileage Rate: 2021 IRS Standard Mileage Rate: 56 cents per mile
 - Official Depository: Minnwest Bank
 - Official Newspaper: Montevideo American News
 - Agenda: emailed
4. M/S/P Sunderland, Jacobson approve the December meeting minutes. All in favor.
5. Paid bills were presented for ratification.
6. Unpaid bills were presented to be paid.
7. Covid Update was given: From Liz: We are listed as eligible for Phase 1 and the Daily Case Count numbers are going down. We are down to 3.753. I just received an email from our District Director, Dayne, saying that our State Executive Director would be willing to "open" offices up if we are in the "green" and have a case number of 2 or less, but they don't know if HSD or DAFO will approve it. So, I'll continue to monitor the "Average Daily County over the Past Week" and let you know when we are at 2.

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8. NRCS Report-Shantel Lozinski:

- NRCS monthly activities and updates reported include but are not limited to: MASWCD Convention, CRP seed tag checks for payment; CRP status reviews finished up; CRP reporting of plans written that were signed in FY2020; EQIP payments for practice installation, fall grazing work completed; CSP payments for 2020 that were deferred; completed AgLearn information security and agency program 530 trainings; working on annual report articles; attended BWSR training on pollinator habitat; and moving forward with 2021 EQIP estimates based on new FY2021 rates. Also noted that Liz is interested in hosting a virtual CRP outreach event and that Covid dashboard numbers are under 5, waiting for approval to allow by appointment only customers and staff back in office.

9. Staff Reports-

- **District Manager** monthly activities and updates reported include but are not limited to: all projects other than one were completed; contacted contractors about bidding on Masberg project; was out on Blume, Knott and Erickson RIM repair sites during projects; worked on project files and paperwork; sent engineering assistance request to WCTSA; entered information into eLink reporting system; worked on tile drain requests; did slide review for tile project for landowner; worked with several people on trees; filter strip seeding verification; and put away equipment for winter.
- **Technical Manager** monthly activities and updates reported include but are not limited to: Teleworked from home December 7th- 18th; Hawk Creek – Middle MN 1W1P; proofed and changed items in the draft plan; put together the Implementation Schedule; conference calls with Ed Lenz, EOR to discuss progress and state agency updates; Steering Team correspondence-Next steps: Scoring and ranking sheet tied to the Implementation Schedule, governance structure discussions/meetings, meeting prep for January, draft plan shared with state agencies and Advisory Committee for preliminary review; Chippewa River Watershed Association; TAC meeting via zoom (Dec. 9th); electronic Seed tags filed for future reference and updated spring seeding schedule; time tracking and updated new leave record sheet. Zach also gave the following partner updates: Pre-WRAPS and WRAPS CRWA Public Participation Plan reviewed; CRWA Fiscal & Coordinator duties draft, Internal Controls and Financial Policy Draft; Consultants for 1W1P, examples of RFQ or RFP, and 1W1P Resolution; and 319 Sediment Reduction Grant Updates (close to closing out CRWP MPCA grant). He also noted that December 20th marks 10 years with the district.

10. **District Technician** monthly activities and updates reported include but are not limited to: Finished seeding last site for the year; mobilized tractor and drill back to town; visited RIM repairs, final site visit and pictures; off for vacation/Christmas; Lac Qui Parle Local Technical Team Meeting; CREP emails for title work with BWSR.

11. New Business

- Tom W. and Desirae gave a Covid update on office operations.

12. Important Upcoming Dates:

- MN Campaign Finance Board Statement of Economic Interest due January 25, 2021

13. Adjourn

Next Meeting: February 1, 2021 at 3 p.m. via Zoom meeting

AN EQUAL OPPORTUNITY EMPLOYER