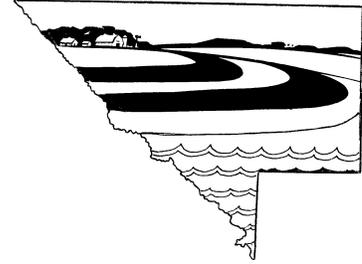


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting August 2, 2021

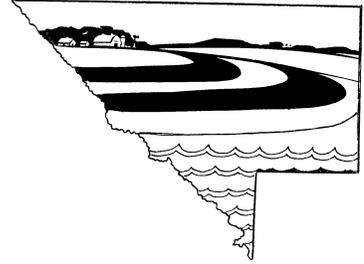
Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Chairwoman Michelle Overholser at 3 p.m.
 - Members **present**: Michelle Overholser, Steve Jacobson, Calin Eisenlohr, Steve Sunderland
 - Others **present**: SWCD staff: Desirae Jarett, Zach Bothun, Tom Warner; NRCS staff: Shantel Lozinski; County Commissioner: Candice Jaenisch
2. M/S/P Eisenlohr, Sunderland approve the agenda. All in favor.
3. M/S/P Sunderland, Jacobson approve the July meeting minutes. All in favor.
4. Bills were presented for ratification & payment.
5. **Committee/Meeting Reports**: Steve Sunderland discussed NACD meeting held in Chicago.
6. **NRCS Report**-Shantel Lozinski:
 - NRCS monthly activities and updates reported include but are not limited to: uploaded LWG note and minutes; certified CSP & EQIP; reviewed and obligated CSP classic contracts; working on CRP plans; obligated last EQIP for grade stab; continued crop reporting to NASS; attended area all employee meeting; assisted with fair booth prep/set up; worked on CRP site visits; and moved from a D2 to a D3 for drought.
7. **Staff Reports**-
 - **District Manager**: monthly activities and updates reported include but are not limited to: set up 2 TEP meetings for wetland bank sites; wrote up and sent WCA Notice of Application for bank application; serviced tile drainage requests; worked on RIM haying agreements; worked on reconciling RIM outlet structure vandalism; discussed trees with landowners; conducted site investigation on erosion site near Granite Falls; worked on cost share contract, amendment and voucher; joined NRCS engineer with running tile camera in terrace tile line; attended cost share training in Marshall; met with Richard Handeen/Audrey Arner about being selected Conservationists of the Year; worked on office layout; mowed & roto-tilled site for food plots.
 - **Technical Manager**: monthly activities and updates reported include but are not limited to: Hawk Creek Middle MN 1W1P meetings; Chippewa River Watershed Association meetings; buffer seeding; met with landowner to discuss pond project; worked on PRAP evaluation tasks; discussed and worked on a haying agreement with landowners; worked on office rearrangements, IT correspondence, ESRI license applications and computer specs; set up, take down and worked at fair booth; MDA Pesticide Monitoring; Area II meeting; and Managers meeting in Baxter.
 - **District Technician**: monthly activities and updates reported include but are not limited to: conducted RIM spots checks and mailed out letters; worked on RIM grazing plans; assessed a RIM violation and met with landowner; set up fair & helped take down; RIM applications; attended cost share training; roto-tilled; and read observation wells.
8. **New Business**
 - Desirae presented and discussed a grant balance update as of 6/30/21.
 - Zach presented and discussed cost share contract 2021-6 for Halvorson Management. The contract is for water & sediment control basins in Rosewood Section 8. Estimated project cost is \$38,271.96 with estimated cost share cost of \$10,072.97, not to exceed 75%.

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- M/S/P Sunderland, Jacobson approve contract 2021-6 as discussed. All in favor.
- Zach presented and discussed an amendment for contract 2021-3. Due to changes in SIP and PIP, an increase in cost share by \$172.26 is being requested, to change the total cost share amount from \$931.43 to \$1103.69 on the field windbreak.
 - M/S/P Jacobson, Eisenlohr approve the amendment to contract 2021-3 as discussed.
- Zach presented and discussed the cost share voucher for contract 2021-3 for Carrie Gervais. Requested payment amount is \$1103.69.
 - M/S/P Jacobson, Sunderland approve payment on contract 2021-3.
 -

9. Old Business

- Office operations & logistics were discussed. A template of the current office layout and a template of the projected project layout was presented. The costs of staying on the network and/or moving off the network were discussed.
 - M/S/P Jacobson, Sunderland approve the office rearrangement as well as moving onto the county IT system.

10. Important Upcoming Dates:

- WCMASWCD Area II meeting : September 14, Rosholdt Farms 9 a.m.
- BWSR Academy (online): October 26-28, 2021
- MASWCD Annual Convention: December 12-14, 2021

11. Adjourn

Next Meeting: September 13, 2021 at 3 p.m.

*****PLEASE LET OFFICE STAFF KNOW A.S.A.P. IF YOU WILL NOT MAKE IT TO THE MEETING*****