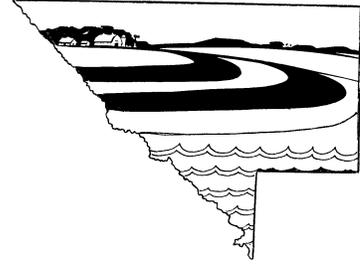


# CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



## Chippewa Soil and Water Conservation District Regular Board Meeting February 4, 2019

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Chairman Steve Sunderland at 3 p.m. Sunderland then turned the meeting over to Vice Chair Calin Eisenlohr.
  - Members **present**: Steve Jacobson, Michelle Overholser, Calin Eisenlohr, Steve Sunderland (by phone)
  - Others **present**: SWCD staff: Tom Warner, Zach Bothun, Desirae Jarett, Tom Sletta; NRCS staff: Shantel Lozinski; County Commissioners: Jeff Lopez and Matt Gilbertson
2. M/S/P Overholser, Jacobson approve the agenda/with additions.
3. M/S/P Jacobson, Overholser approve the January minutes.
4. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
5. **NRCS Report**-Shantel Lozinski:
  - NRCS monthly activities and updates reported include but are not limited to: EQIP planning for 2019, 18 applications, next cut off for applications is April 19; working on CSP mods and payments for 2018; and 1026s. Shantel noted that Johnathan Matz starts today as assistant state conservationist in Marshall. Shantel is going to the state capitol for MASWCD Leadership training. February 15 is the end of the continuing resolution, if a shut down should occur she is unsure if they would continue working.
6. **New Business**:
  - Desirae discussed the request of donation in the amount of \$150 toward the 2019 Envirothon.
    - M/S/P Jacobson, Overholser approve the donation of \$150 to the envirothon.
  - Desirae discussed the need for an audit this year and the changes with year end financials. She discussed the proposal from Michael D. Peterson and Company.
    - M/S/P Overholser, Jacobson approved to move forward with Michael Peterson & Company for the audit of the 2018 financials.
  - Desirae discussed the SWCD Pay Equity Report. The district is compliant with the Local Government Pay Equity Act.
  - Desirae discussed the CD's at Minnwest Bank. The bank has withdrawn the 3 CD's as discussed last month and added them to the total of the CD that expired. They then split the amount into 3 equal CD's of \$50,097.18 each. Board and staff signed new CD paperwork as requested by Minnwest.
  - Zach discussed the Buffer Compliance Tracking and Monitoring Policy.
    - M/S/P Overholser, Sunderland approve the Buffer Compliance Tracking and Monitoring Policy.
  - Tom W. discussed the 1W1P and requested a reaffirmation of support from the Chippewa SWCD to proceed with the Hawk Creek Watershed 1W1P process.
    - M/S/P Sunderland, Overholser agree to support continuing with the HCW 1W1P process.

### **Tom W.'s Report:**

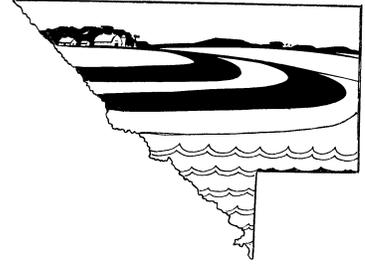
- Tom's monthly activities and updates reported include but are not limited to: attended several meetings; set up appointments with Lang and Miller for MASWCD Legislative Days; wrote up and sent WCA Notice of Application for JD9 and for County Road 42 driveway project; TEP meeting

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scheduled for Fosso/Buss Ag bank application; filled out and sent in 2018 WCA Annual Reporting to BWSR; completed tile drain requests; filled out cost share voucher for project on the Gosseling easement and sent to landowner; completed site visit of RIM easement with landowner; site visits for project sites, received preliminary plans on project and sent plans out to landowners; several landowners in about erosion sites; looked at tree sites and drew up tree plans, ordered more trees; and worked on eLink reporting.

### **Zach's Report:**

- Monthly activities and updates reported include but are not limited to: seed & seeding proposals and orders for spring seeding season; buffer monitoring plan and compliance tracking; tree orders for spring; prerequisites for upcoming filter strip design training; and prepared for joint outreach event/meeting with Swift SWCD to be held in Benson-meeting will be geared toward landowners with new CRP contracts and will be focused on proper grass planting establishment and maintenance to satisfy CRP contract requirements.

### **Tom S.'s Report:**

- Monthly activities and updates reported include but are not limited to: created mailing list for buffers; buffer cost share reporting in eLink; BuffCat updates; went over maps with Josh; new buffer cost share contracts; visited tree site; wrote tree plans; worked on CREP proposals and scoring; prerequisites for filter strip training; and created mailing list for CRP meeting.

**Next Meeting: March 4, 2019 at 3 p.m., Chippewa Room, Chippewa County Courthouse**