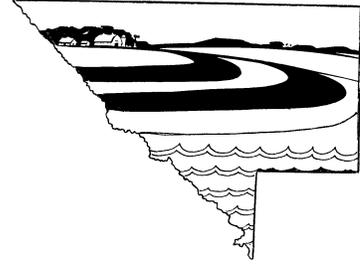


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting May 6, 2019

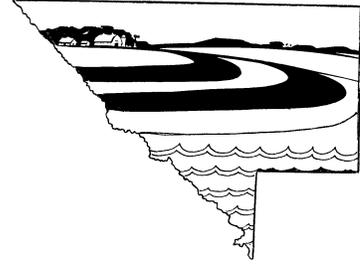
Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Chairman Steve Sunderland at 3 p.m.
 - Members **present**: Michelle Overholser, Calin Eisenlohr, Steve Sunderland, Jeff Johnson, Steve Jacobson
 - Others **present**: SWCD staff: Tom Warner, Zach Bothun, Desirae Jarett, Tom Sletta; NRCS staff: Shantel Lozinski; County Commissioner: Jeff Lopez
2. M/S/P Jacobson, Overholser approve the agenda/with additions.
3. M/S/P Overholser, Johnson approve the April minutes.
4. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
5. **NRCS Report**-Shantel Lozinski:
 - NRCS monthly activities and updates reported include but are not limited to: women's field day planning meeting; beginning farmer presentation; MASWCD Leadership training trip to D.C.; EQIP obligation; sent in LWG minutes & worksheets; and 2019 compliance reviews.
 - Following her report Shantel discussed the Memorandum of Understanding between NRCS & SWCD—no changes were made to the MOU.
 - M/S/P Overholser, Jacobson approve MOU.
 - Shantel and Tom Warner discussed MN Instruction 440-385 (signing of SWCD forms); under this instruction NRCS cannot sign SWCD state cost share forms. Discussion was had as the NRCS ENG-50 and plan cover show that the project is according to assessment and technical specs.
 - M/S/P Overholser, Johnson move to approve District Manager and Tech I the authority to sign state cost share forms for projects designed by NRCS. State Cost Share form should read "I have the appropriate authority and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable."
6. **New Business:**
 - Desirae noted that resolutions will be voted on at the Area II meeting and are due to MASWCD July 21.
 - Desirae discussed Area II meeting plans—set for June 19 at Lakeside Ballroom in Glenwood
 - Desirae noted that Conservationist of the Year will need to be chosen soon.
 - Desirae discussed admin training in Duluth June 5 & 6
 - M/S/P Jacobson, Overholser approve all expenses for Desirae to attend admin training.
 - Desirae discussed Women's Field Day planning for this year. Discussion was held noting the addition of Yellow Medicine this year and possible issues with bus capacity. Board recommended a sign up sheet with a wait list, if needed we would look into other transportation options. Board noted that next year we would discuss having a joint women's field day event.
 - Desirae discussed funding and grant changes and requested to have a budget committee work on the budget for 2020. Budget work will wait until after the legislative session concludes. Michelle Overholser showed interest in being on the committee. Will discuss further at next meeting.

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- Shantel and Tom Warner discussed cost share and EQIP projects. Board discussed raising cost share above 75%. Discussion was held and board felt it was best to keep the SWCD cost share funds at up to 75% for projects due to current funding and project lists.
- Tom Warner presented cost share contract 18-1 LCG for Wesley Thompson. Total grade stabilization project cost is \$68,916.80. Requested cost share amount is \$5036.60.
 - M/S/P Jacobson, Johnson approve requested cost share amount.
- Tom Warner presented cost share contract 18-2 LCG for Evangeline Harried. Total project cost is \$50,944.36. Cost share amount requested is \$7765.50.
 - M/S/P Overholser, Johnson approve requested cost share amount.
- Tom Sletta presented buffer cost share contracts for Randy Janssen and Brouwer Farms. Janssen is 7.7 acres totaling \$2310 and Brouwer is 12.3 acres totaling \$3690.
 - M/S/P Jacobson, Johnson approve buffer cost share contracts as presented.

Tom W.'s Report:

- Tom's monthly activities and updates reported include but are not limited to: met with Ross Reiffenberger and Mark Greves on the Richard Handeen/Audrey Arner site for cattle crossing they want installed; extended comment period for the Fosso/Buss Ag Bank applications; looked at possible ag bank sites with Kane Radel; worked on tile drain requests; worked with landowner on a set wetland evaluation; met with Ralph Lee about feed lot; contacted landowners about erosion occurring on their fields; site visits and landowner meetings with Ross Reiffenberger and Steve Linow; investigated RIM easements for water issues; met with DNR Ethan Jenzen on site with several landowners about DNR protected watercourse and possible cleanout of the watercourse; conference call with Matt from MDA on monitoring guidelines; hosted tree pick up date April 25; wrote letter of support for the Solar Significance on vegetative study for solar gardens.

Zach's Report:

- Monthly activities and updates reported include but are not limited to: Hawk Creek Middle MN 1W1P meetings; buffer discussions/planning with landowners; seeding orders wrapped up, site visits; tree planting, spring equipment worked on, cleaned up; MDA training and pesticide monitoring program ready to begin; LWG meeting for the Chippewa River Watershed group.

Tom S.'s Report:

- Monthly activities and updates reported include but are not limited to: CREP haying plan; finalized Milt's tree plan & plant; WIA new enrollment; looked at site for wetland bank; read obs wells; check CREP outlets.

Next Meeting: June 3, 2019 at 3 p.m., Chippewa Room, Chippewa County Courthouse

AN EQUAL OPPORTUNITY EMPLOYER