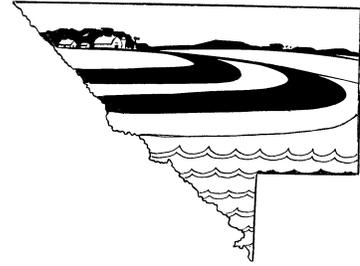


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

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Chippewa Soil and Water Conservation District Regular Board Meeting October 7, 2019

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Chairman Steve Sunderland at 3 p.m.
 - Members **present**: Michelle Overholser, Calin Eisenlohr, Jeff Johnson, Steve Sunderland
 - Others **present**: SWCD staff: Zach Bothun, Desirae Jarett, Tom Sletta; NRCS staff: Shantel Lozinski; Board Conservationist: Jeremy Maul
2. M/S/P Overholser, Johnson approve the agenda/with additions.
3. M/S/P Overholser, Johnson approve the September minutes.
4. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
5. **NRCS Report**-by Shantel Lozinski:
 - NRCS monthly activities and updates reported include but are not limited to: Leadership ETC Area Coordinator meeting; finished obligating EQP CIC contracts; spent 9 days in Yellow Medicine working on contracts; 1026's/HEL determinations; field checks for CSP/EQIP certification and payments; CC EQIP letters to all unfunded applications; EQIP/CSP deferred letters mailed; CRP status reviews/CRP practice certifications; brought in trucks for service; and taught at 5th grade field days. Shantel also noted that NRCS is operating on a continued resolution until November 21st and she has completed the MASWCD Leadership Program.

6. **New Business:**

- Tom Sletta discussed buffer cost share vouchers as follows:

Michael Prekker	18-40BL buffer cost share	\$630
Nancy Van Hauen	18-42BL buffer cost share	\$90
Sue Keller	18-41BL buffer cost share	\$900
Darwin Bohlon	18-72BL buffer cost share	\$360

- M/S/P Overholser, Johnson approve the buffer cost share vouchers as discussed

- Tom Sletta presented buffer cost share contracts as follows:

Marlin Legler	18-87BL buffer cost share	\$300
Walter Mumm	18-103BL buffer cost share	\$720

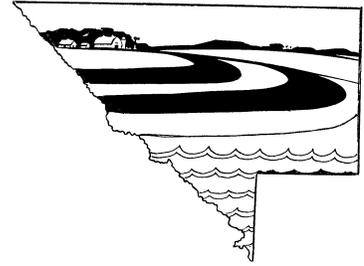
- M/S/P Johnson, Overholser approve the buffer cost share contracts as discussed

- Desirae handed out resolution packets and discussed. Packets are due in the office by October 25th.
- Desirae discussed the draft audit report from Michael D. Peterson & Company.
- Desirae discussed the MASWCD Area II meeting to be held in Long Prairie on October 16th. No attendees.
- Desirae noted that health insurance is increasing, numbers are not final.
- Staff presented updated job descriptions. Board requested time to review, will discuss at next board meeting.
- Desirae discussed wage negotiations. It was decided that personnel committee will meet with District Manager to discuss within the next few weeks.

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- Desirae discussed the need for a board/staff workshop to be held at the beginning of 2020. Possible use of a facilitator was suggested.

Zach's Report:

- Monthly activities and updates reported include but are not limited to: 1W1P steering team and policy committee meetings and kick off events; Chippewa River Watershed local work group; fall seed sales/seeding proposals; attended Governance 101; seeding site visits and read DNR observation well in Woods Township; assisted Tom W. in delineating a WCA wetland by flagging contours with the GPS; worked on equipment maintenance; and taught at 5th grade field days.

Tom S.'s Report:

- Monthly activities and updates reported include but are not limited to: work on CREP, measure & flag buffers; buffer site checks; buffer vouchers; plant trees; read observation wells; and seed CRP.

Next Meeting: November 4, 2019 at 3 p.m., Chippewa Room, Chippewa County Courthouse