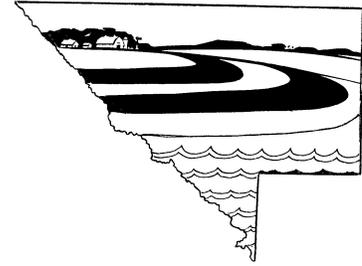


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting January 10, 2019

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Chairman Steve Sunderland at 3 p.m. Welcome and introductions were given.
 - Members **present**: Steve Jacobson, Michelle Overholser
 - Others **present**: SWCD staff: Tom Warner, Zach Bothun, Desirae Jarett, Tom Sletta; NRCS staff: Shantel Lozinski; County Commissioners: Jeff Lopez; District 5 Appointee, Jeff Johnson
2. M/S/P Jacobson, Overholser approve the agenda/with additions.
3. The appointment of Jeff Johnson for District 5 Supervisor was discussed.
 - M/S/P Jacobson, Overholser approve to appoint Jeff Johnson as District 5 Supervisor until the next general election.
4. Annual Reorganizational Business
 - Rotation of Officers

	2018	2019
Board Chairman	Dawn Schuler	Steve Sunderland
Vice Chairman	Steve Sunderland	Calin Eisenlohr
Secretary	Calin Eisenlohr	Michelle Overholser
Treasurer	Ray Trager	Jeff Johnson
PR&I	Scott Roelofs	Steve Jacobson

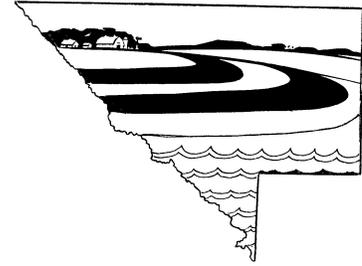
- Committee Assignments:
 - Personnel Committee: Steve Jacobson and Steve Sunderland
 - WCTSA Joint Powers Board: Steve Jacobson, Steve Sunderland as backup
 - Hawk Creek Watershed Project: Steve Sunderland, Jeff Johnson as backup
 - Chippewa River Watershed Project: Michelle Overholser, Calin Eisenlohr as backup
 - Local Waterplan: Jeff Johnson
- Monthly Meeting Date/Time
 - Currently first Monday of the month at 3 p.m. in the Chippewa Room: remain the same
- Supervisor Compensation Rate
 - Currently \$75 per day + mileage and reimbursable meals: remain the same
- Mileage Rate
 - 2018 IRS Standard Mileage Rate: 54.5 cents per mile
 - 2019 IRS Standard Mileage Rate: 58 cents per mile: follow the IRS standard mileage rate for 2019
- Official Depository
 - Currently Minnwest Bank: remain the same
- Official Newspaper
 - Currently Montevideo American News: remain the same
- Agenda/Meeting information

AN EQUAL OPPORTUNITY EMPLOYER

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- Email vs. Mail: send out by email, provide paper copies at meeting
 - Call in option: board agrees to have a call in option available
 - M/S/P Overholser, Johnson motion to set annual reorganization of business as listed above.
5. M/S/P Johnson, Jacobson approve the December minutes.
 6. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
 7. **NRCS Report**-Shantel Lozinski:
 - NRCS monthly activities and updates reported include but are not limited to: 1026 drain requests are back logged-will be working on them through January; CSP payments & CSP mods; wrote annual report articles; EQIP planning; AgLearn; site visit to finish up Ag Waste Facility. Shantel noted that the new AC was named for the SW Area: Jon Matz from Iowa will be starting February 4; Shantel finished acting in Yellow Medicine on Jan 4; FSA is closed with the Federal shutdown as of December 31st, NRCS is operating off of 2018 carry-over funds. Shantel discussed EQIP applications and signups for 2019. They currently have applications for water and sediment control basins, high tunnel, trees, grazing, terrace, CAP102 CNMP for Ag Waste, grade stabilization, and covercrops.
 8. **New Business:**
 - Buffer cost share contracts were presented and approved as follows:

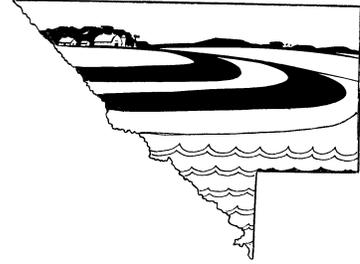
NAME	CONTRACT	LOCATION	ACRES	AMOUNT
CHUCK HINDERKS	18-91 BL	117, 118-37,38, 39-2, 4, 10, 11, 1, 5, 26, 18, 18	9.1	\$ 2,730.00
TOTAL			9.1	\$ 2,730.00

- M/S/P Overholser, Jacobson approve buffer cost share contract as shown above.
- Desirae discussed the addition and deletion of supervisors from the bank checking, savings, and CDs as well as the Corporate Resolution. Dawn Schuler, Scott Roelofs, and Ray Trager will be removed and Steve Jacobson, Jeff Johnson, and Michelle Overholser will be added. Tom Warner, Desirae Jarett, Steve Sunderland, and Calin Eisenlohr will remain on the accounts as well.
 - M/S/P Johnson, Jacobson approve the additions and removals of supervisors.
- Desirae discussed the descriptions of power on the Corporate Banking Resolutions. It was decided to keep the duties as assigned for staff and supervisors.
 - M/S/P Overholser, Jacobson approved to keep the banking duties the same as they were.
- Desirae discussed the CD's at Minnwest Bank. There is 4 CD's with one maturing soon. Discussion was held about current interest rates and what would be in the best interest for the SWCD.
 - M/S/P Overholser, Johnson approve to withdraw 3 CD's that do not mature until 2022 and pay the penalty, then combine with large CD that matures in February and split all CD monies into 3 CD's at or around \$50,000 each for 13 months at the 2.35% interest rate.
- Desirae dispersed the WCTSA Financial Report as well as Open Meeting Law information to board members.
- Leadership and Administrative Cohort Training was discussed. Board recommended foregoing this year, obtain feedback from those who attend and write it into a grant in the future if still desired.

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Tom W.'s Report:

- Tom's monthly activities and updates reported include but are not limited to: trees-meeting with landowners, site visits, tree plans, ordering trees; looked at tile fix that was done on the Gosseling easement, additional tile work to be done in conjunction with the Gosseling easement did not get completed this fall, have funding through 2019 to get it done, have site visit set up with new owner of the Unger RIM easement; answered buffer questions as landowners call or come in; work on 2018 BWSR WCA reporting form, finished several tile drain requests, wrote up a WCA Notice of Application for the Fosso/Buss Ag Bank Application and setting up a TEP meeting to review the application, received application for the repair of JCD 18, wrote up Notice of Application, met on site and reviewed County Road 42 driveway widening plan with Matt Fourre; noted that Sonstegard Ag Bank has been approved-the site has 8.27 acres of credits available, site was just established so only 15% of the buffer credits and 30% of the wetland credit are allowed at this time to be deposited; worked on elink reporting for year end and annual report; attended Chippewa County Water Plan meeting on 12/17, attended the swearing in ceremony for the newly elected supervisors on 1/8, attended Hawk Creek 1W1P on 1/9.

Zach's Report:

- Monthly activities and updates reported include but are not limited to: annual report articles; spring seed/seeding proposals; tree plans and estimates with landowners; HCWP 1W1P meetings; working with FSA and surrounding districts to try and plan a landowner meeting focused on new seeding (CRP) establishment and maintenance-potential guest speakers and vendors invited to have information and talk to landowners; signed up for a Filter Strip Training being held in Elbow Lake on February 6.

Tom S.'s Report:

- Monthly activities and updates reported include but are not limited to: Buffcat updated for Buffer Compliance-protected water courses are a little over 98% compliant, county ditches are a little over 60%; talked with landowners about spring seeding; read observation wells; wrote annual report articles; sent reminder to buffer cost share people who haven't signed contract; CREP-have an interested landowner trying to figure out how to get it in, have to wait for FSA to open.

Next Meeting: February 4, 2019 at 3 p.m., Chippewa Room, Chippewa County Courthouse